

Advisory Board Minutes – September 2024

LINKS TO MINUTES

September 2024
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2024/25 Call to Order / Roll Call

01 September 2024

The 2024/25 September session of the USGenWeb Project Advisory Board is now called to order.

Welcome to all 2024/25 Advisory Board members. Thank you to those with continuing terms and congratulations to those who were re-elected.

The 2024/25 Advisory Board is as follows:

Taneya Koonce, RAL
Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Mary Ann Lubinsky, NENC CC
Dale H. Cook, NENC CC

Linda Ziemann, NWPL SC
Kris Meyer, NWPL CC
Randy Cummings, NWPL CC
Jeff Kemp, SEMA SC
Tricia Aanderud, SEMA CC
Norma Hass, SEMA CC
Linda Simpson, SWSC SC
MaryAlice Schwanke, SWSC CC
Doreen Harunaga-Ewing, SWSC CC

Will all Advisory Board members now please respond that you are present by stating your name and chair for the record?

Linda K. Lewis
National Coordinator 2024-2025

Norma Hass SEMA CC Rep – Present

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

Rebecca Maloney Special Project Representative here!!

Rebecca Maloney
Special Projects Representative 2024-2025

Present
KRIS
NWPLCC

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

Thank you!
Mary Ann Lubinsky, NENC CC, Present.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

Linda Simpson - SWSC CC

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

Nancy Janyszeski, NENC SC, present

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Doreen Harunaga-Ewing SWSC CC - Present

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

Linda Ziemann, present.
NWPL SC

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

Jeff Kemp
Present

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

Taneya Koonce, RAL - here and accounted for!

Taneya Koonce
AB Representative at Large 2023-2025

Randy Cummings - NWPL CC Rep - Here

Randy Cummings
Northwest/Plains Region
Country Coordinator Representative 2023-2025

Dale H. Cook, NENC CC, is present.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

Present. MaryAlice Schwanke, SWSC CC

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

Present

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

**2024/25 Call to
Order Results -
Advisory Board
Seated**

02 September 2024

Now that all Advisory Board members are present, the Call to Order is complete and the 2024/25 Advisory Board is now seated for business.

Present:

Norma Hass, SEMA CC
Rebecca Maloney, SP
Kris Meyer, NWPL CC
Mary Ann Lubinsky, NENC CC
Linda Simpson, SWSC SC
Nancy Janyszeski, NENC SC
Doreen Harunaga-Ewing, SWSC CC
Linda Ziemann, NWPL SC
Jeff Kemp, SEMA SC
Taneya Koonce, RAL
Randy Cummings, NWPL CC
Dale H. Cook, NENC CC
MaryAlice Schwanke, SWSC CC
Tricia Aanderud, SEMA CC

Not Present: (none)

Linda K. Lewis
National Coordinator 2024-2025

**2024/25 Board-Exec
Confidentiality Oath**

02 September 2024

The next order of business is the administration of the Board-Exec Confidentiality Oath. This oath is required for Advisory Board member subscription to the Board-Exec mail list.

The Board-Exec mail list is a **CONFIDENTIAL** list where personnel and

other delicate issues that require confidentiality are handled to ensure privacy, unless and until publicly posted on Board-L for the record.

All postings to Board-Exec are to remain confidential at all times. This is crucial. Make sure you select only Board-Exec when you reply or send confidential emails. It is very easy to send to the wrong list so please be vigilant.

If you agree to honor the confidentiality of the Board-Exec list, please respond with "Agree." You **will** be granted access to the Board-Exec list. If you do not agree to honor Board-Exec list confidentiality, please reply "Disagree." You **will not** be granted access to the Board-Exec list.

Linda K. Lewis
National Coordinator 2024-2025

Agree

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

Agree

Rebecca Maloney
Special Projects Representative 2024-2025

Agree

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

Agree.

Taneya Koonce
AB Representative at Large 2023-2025

AGREE

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

Agree

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

Agree

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

Agree.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

Agree

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Agree.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

Agree

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

Agree.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

Agree

Randy Cummings
Northwest/Plains Region
Country Coordinator Representative 2023-2025

Agree.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

**2024/25 Board-Exec
Confidentiality Oath
Results**

02 September 2024

Having received a response from each Advisory Board member, those responding "Agree" will be subscribed to the Board Exec list and bound by this confidentiality agreement.

Those responding Agree:
Norma Hass, SEMA CC
Rebecca Maloney, SP
Kris Meyer, NWPL CC
Taneya Koonce, RAL
Linda Ziemann, NWPL SC
Linda Simpson, SWSC SC
Jeff Kemp, SEMA SC
Doreen Harunaga-Ewing, SWSC CC
Nancy Janyszeski, NENC SC
Mary Ann Lubinsky, NENC CC
Tricia Aanderud, SEMA CC
Dale H. Cook, NENC CC
Randy Cummings, NWPL CC
MaryAlice Schwanke, SWSC CC

Those responding Disagree: (none)

Those not responding: (none)

Linda K. Lewis
National Coordinator 2024-2025

**Motion to Sustain
Special Rules**

04 September 2024

The next order of business is to Sustain the Special Rules, per Article I of the Special Rules, referenced below.

May I hear a motion to Sustain the Special Rules by general consent?

I. SUSTAINING/CHANGING THE SPECIAL RULES.

These Special Rules will be sustained by motion/voting when a change in permanent National Coordinator occurs. These rules may be amended or

revised by the members in accordance with USGenWeb Bylaws, Article VIII, Advisory Board Procedures.

<https://www.usgenweb.org/about/specialrules.html>

Linda K. Lewis
National Coordinator 2024-2025

I make a motion to Sustain the Special Rules, per Article I of the Special Rules, by general consent.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

I second

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

**Motion 2024/25-01
Sustain the Special
Rules**

05 September 2024

Moved by Linda Ziemann, seconded by Kris Meyer, dated Sept. 5, 2024, and numbered as Motion 2024/25-01, the motion reads:

“I make a motion to Sustain the Special Rules, per Article I of the Special Rules, by general consent.”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within 48 hours, or if all members respond with "No Objection" before the response period elapses.

The response period expires Saturday, Sept. 7, 2022, at 11:59 p.m., EDT.

Linda K. Lewis
National Coordinator 2024-2025

No objections

Rebecca Maloney
Special Projects Representative 2024-2025

No Objection

Norma Hass

Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objections

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No Objection

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No Objection.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objection.

Taneya Koonce
AB Representative at Large 2023-2025

No objections.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

06 September 2024

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

Motion 2024/25-01
Sustain Special Rules
Results

06 September 2024

With all members responding "No Objection", the motion to sustain the Special Rules passes.

“I make a motion to Sustain the Special Rules, per Article I of the Special Rules, by general consent.”

Members Responding No Objection:
Rebecca Maloney, SP
Norma Hass, SEMA CC
Doreen Harunaga-Ewing, SWSC CC
Dale H. Cook, NENC CC
Linda Simpson, SWSC SC
Randy Cummings, NWPL CC
Kris Meyer, NWPL CC

Nancy Janyszeski, NENC SC
 Linda Ziemann, NWPL SC
 Taneya Koonce, RAL
 MaryAlice Schwanke, SWSC CC
 Jeff Kemp, SEMA SC
 Mary Ann Lubinsky, NENC CC
 Tricia Aanderud, SEMA CC

Members Not Responding: (none)

Linda K. Lewis
 National Coordinator 2024-2025

**Statement of
 Donation Funds and
 Project Renewals**

06 September 2024

Donation Fund Balance: **\$69.46**

Statement of Project Asset Renewals
 - Estimated Renewal is based on the previous renewal costs and may be higher at the time of renewal.

Assest	Asset Type	Entity	Expires	Est. Renewal	Term
Oversight	Hosting	HOSTEK	12/21/2024	\$ 84.18	1 year
USGENWEB.COM	Domain	GoDaddy	7/9/2025	\$ 17.99	1 year
USGENWEB.ORG	Domain	GoDaddy	9/17/2025	\$ 20.99	1 year
USGENWEB.NET	Domain	GoDaddy	9/27/2025	\$ 21.99	1 year
USGWELECTIONS.ORG	Domain	GoDaddy	11/20/2025	\$ 20.99	1 year
Project Website	Hosting	BlueHost	4/15/2027	N/A	1 year
	3968468 Image Service Mark	USPTO	3/29/2031	N/A	10 years
	3936386 Word Service Mark	USPTO	5/29/2031	N/A	10 years

For the 2024/25 term, we have a projected shortfall of \$120 - \$275 depending on the length of renewal.

Linda K. Lewis
 National Coordinator 2024-2025

**Aug 2023/24
 Advisory Board
 Minutes**

06 September 2024

Please review the 2023/24 August Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2024-08.pdf>

These Minutes will stand as accepted as of Aug 10, 2024, at 11:59 PM if no corrections are heard.

Linda K. Lewis

National Coordinator 2024-2025

These Minutes will stand as accepted as of **Sept 8, 2024, at 11:59 PM** if no corrections are heard.

Linda K. Lewis
National Coordinator 2024-2025

You mean September?

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

Yes, the August minutes will stand as accepted as of **Sept 8, 2024, at 11:59 PM** if no corrections are heard. Thanks!

Linda K. Lewis
National Coordinator 2024-2025

**Motion to Appoint
Recording Secretary**

07 September 2024

The next order of business is the appointment of the Advisory Board Recording Secretary. Doreen Harunaga-Ewing has graciously agreed to continue to serve as Recording Secretary through Aug. 31, 2025. Doreen does an exceptional job compiling our verbatim minutes in a very timely manner. Thank you very much, Doreen!

May I please hear a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2025?

XII: ADVISORY BOARD SECRETARY.

(Adopted 25 February 2017 (Motion 2016/17-03))

A: No later than 30 September, each year, the National Coordinator will present to the Advisory Board a potential candidate, or candidates, for the Secretary; then, no later than 15 October the Advisory Board will vote to appoint a Secretary to be under the direction of the Advisory Board Presiding Officer until 31 August of the following year.

B: In the event there are no candidates, the National Coordinator will appoint the Secretary from among the standing Advisory Board Representatives.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis
National Coordinator 2024-2025

I will make a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2025.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

I second the motion.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

2024/25-02 Motion to Appoint Recording Secretary

07 September 2024

Moved by Nancy Janyszeski, seconded by Doreen Harunaga-Ewing, dated September 7, 2024, and numbered as Motion 2024/25-02 by general consent, the motion reads:

“I will make a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2025”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses. **The response period expires Monday, Sept. 11, 2024, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2024-2025

No Objection

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objections.

Thank you,

Rebecca Maloney
Special Projects Representative 2024-2025

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No Objection

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No Objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objection.

Taneya Koonce

AB Representative at Large 2023-2025

No objections

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

08 September 2024

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objections

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

2024/25-02 Motion to Appoint Recording Secretary Results

08 September 2024

With all members responding "No Objection" within the allotted period, the motion to appoint Harunaga-Ewing to serve as Advisory Board Recording Secretary has passed. Thank you, Doreen!

“I will make a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2025”

Members Responding No Objection:
Norma Hass, SEMA CC

Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Linda Ziemann, NWPL SC
Kris Meyer, NWPL CC
Jeff Kemp, SEMA SC
Mary Ann Lubinsky, NENC CC
Dale H. Cook, NENC CC
Taneya Koonce, RAL
Linda Simpson, SWSC SC
MaryAlice Schwanke, SWSC CC
Tricia Aanderud, SEMA CC
Doreen Harunaga-Ewing, SWSC CC
Randy Cummings, NWPL CC

Members Not Responding: (None)

Linda K. Lewis
National Coordinator 2024-2025

**Executive Session
Convened: Project
Web Management
Team**

08 September 2024

The next order of business is the appointment of the USGenWeb Web Manager(s). The Advisory Board will now convene an Executive Session to review the submitted candidates for selection.

Linda K. Lewis
National Coordinator 2024-2025

**Executive Session
Adjourned: Project
Web Management
Team**

11 September 2024

The Executive Session is adjourned and the Board Session is now reconvened for business.

Linda K. Lewis
National Coordinator 2024-2025

**Motion to Appoint
USGenWeb Web
Management Team**

11 September 2024

The next order of business is to appoint the USGenWeb Web Management team for the term ending August 31, 2025.

I am excited that Michael Kay volunteered to serve again as our 2024/25 National Web Manager. Randy Cummings and Betty Baker volunteered to serve as Assistant Web Managers.

May I hear a motion, by general consent, to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2025?

Linda K. Lewis
National Coordinator 2024-2025

I make a motion to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2025.

Or I second it if I'm late.

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

I second the motion.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

2024/25-03 Motion to Appoint USGenWeb Web Management Team

11 September 2024

Moved by Tricia Aanderud, seconded by Norma Hass, dated Sep. 11, 2024, and numbered as Motion 2024/25-03, by general consent, the motion reads:

“I make a motion to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2025.”

Please state if there are any objections, or respond No Objection.

If no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses the motion will pass. **The response period expires Friday, Sept. 13, 2024, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2024-2025

No objections

Kris Meyer

Northwest/Plains Region
County Coordinator Representative 2024-2026

No Objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No Objection.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No Objection.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objection.

Taneya Koonce
AB Representative at Large 2023-2025

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objections

Rebecca Maloney
Special Projects Representative 2024-2025

No Objection

Jeff Kemp

Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

12 September 2024

No objections

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

No objections.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objections.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

13 September 2024

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No Objections

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

**2024/25-03 Motion to
Appoint USGenWeb
Web Management
TeamResults**

13 September 2024

With all members responding within the allotted period and having heard no objections the general consent motion passes. Congratulations, and thank you, Michael, Randy, and Betty for volunteering for USGenWeb! We are very thankful to have you as volunteers for USGenWeb! We now ask that the Project website be updated to reflect these new roles.

“I make a motion to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2025.”

Members Responding No Objection:

Kris Meyer, NWPL CC
Norma Hass, SEMA CC
Nancy Janyszeski, NENC SC
Linda Ziemann, NWPL SC
Taneya Koonce, RAL
Doreen Harunaga-Ewing, SWSC CC
Linda Simpson, SWSC SC
Rebecca Maloney, SP
Jeff Kemp, SEMA SC
Tricia Aanderud, SEMA CC
Dale H. Cook, NENC CC
MaryAlice Schwanke, SWSC CC
Mary Ann Lubinsky, NENC CC
Randy Cummings, NWPL CC

Members Not Responding: (None)

Linda K. Lewis
National Coordinator 2024-2025

**Motion to Appoint
Election Committee
Advisor**

15 September 2024

The next order of business is to appoint the Advisory Board's Election Committee Advisor.

Dale Cook volunteered to continue to serve as EC Advisor. Thank you so much, Dale!

May I please hear a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2025?

I. COMPOSITION OF THE SUBCOMMITTEE:

The Election Committee (EC) shall consist of 12 members chosen from the Project-wide membership. Eight members will serve as EC representatives for the XXGenWeb States, two will serve as EC representatives for the Archives/Special Projects, one will serve as EC Representative-At-Large and one will serve as Dataset Manager. From these members, the EC shall choose a Chair and a Publicist-Secretary, each to serve for one year as defined in (III.) regardless of the length of their individual terms. The Chair of the EC shall vote only in the case of a tie.

The National Coordinator (NC), as ex-officio member, and one other non-voting Advisory Board (AB) Representative chosen by the Board, shall serve as advisors on the EC subcommittee. They shall not be eligible to be either the Chair of the EC or its Publicist-Secretary.

Linda K. Lewis
National Coordinator 2024-2025

Motion

15 September 2024

I make a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2025.

Rebecca Maloney
Special Projects Representative 2024-2025

I second the motion.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

2024/25-04 Motion to Appoint Election Committee Advisor

15 September 2024

Moved by Rebecca Maloney, seconded by Mary Ann Lubinsky, dated Sept. 15, 2024, and numbered as Motion 2024/25-04, the motion reads:

“I make a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2025.”

Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond "No Objection" before the response period elapses, the motion will pass.

The response period expires Tuesday, Sept. 17, 2024, at 11:59 p.m., EDT.

Linda K. Lewis
National Coordinator 2024-2025

No Objection — Thank you, Dale Cook.

Linda Ziemann

Northwest/Plains Region
State Coordinator Representative 2023-2025

No objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No Objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objections.

Rebecca Maloney
Special Projects Representative 2024-2025

No Objections

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection.

Taneyya Koonce
AB Representative at Large 2023-2025

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

2024/25-04 Motion to 16 September 2024
Appoint Election
Committee Advisor
Results

The motion passes with all members responding within the allotted period and having heard no objections. Thank you, Dale, for continuing as our EC Advisor!

Motion: "I make a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2025."

Members Respond No Objection:
Linda Ziemann, NWPL SC
Norma Hass, SEMA CC
Jeff Kemp, SEMA SC

Rebecca Maloney, SP
Randy Cummings, NWPL CC
Dale H. Cook, NENC CC
Linda Simpson, SWSC SC
Nancy Janyszeski, NENC SC
Tricia Aanderud, SEMA CC
Doreen Harunaga-Ewing, SWSC CC
Taneya Koonce, RAL
Kris Meyer, NWPL CC
Mary Ann Lubinsky, NENC CC
MaryAlice Schwanke, SWSC CC

Members Not Responding: (none)

I. COMPOSITION OF THE SUBCOMMITTEE:

The Election Committee (EC) shall consist of seven (7) members chosen from the Project-wide membership. Four members will serve as EC representatives for the XXGenWeb States, one will serve as the EC representative for the Archives and other Special Projects, one will serve as a Representative-At-Large and one will serve as Dataset Manager. From these members, the EC shall choose a Chair and a Publicist-Secretary, each to serve for one year as defined in Article III. The Chair of the EC shall vote only in the case of a tie.

The National Coordinator (NC), as ex-officio member, and one other non-voting Advisory Board (AB) Representative chosen by the Board, shall serve as advisors on the EC subcommittee. They shall not be eligible to be either the Chair of the EC or its Publicist-Secretary.

[Election Committee Procedures](#)

Linda K. Lewis
National Coordinator 2024-2025

17 September 2024

My thanks go to the entire AB for entrusting me with this role.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

**Motion to Appoint
AB Web Manager
Liaison**

17 September 2024

The next order of business is the appointment of a Liaison between the Advisory Board and the Web Managers. Norma Hass graciously volunteered. Thank you so much, Norma!

May I hear a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2025?

XI: MOTION 2008/09-04: 'WEBMASTER QUALIFICATIONS'.

(Added Monday, 03 Nov 2008, Revised 20 Dec 2009)

NATIONAL WEBSITE MAINTENANCE & WEBMASTER QUALIFICATIONS & DUTIES

A: The USGenWeb Advisory Board (AB) will appoint the website manager and an assistant website manager, if any, from the Project membership applications, to maintain the USGenWeb National website. The website manager and assistant, if any, serve as trusted technical assistants to the Advisory Board. In addition, one AB member will be appointed to work with and act as a liaison between the AB and the website manager and any website manager assistant to ensure that the National site is in compliance with the Project by-laws and that the duties outlined in this document are fulfilled. The National Coordinator (NC) will also work with the website manager and any website manager assistant to ensure that their responsibility for day-to-day operational management of the project site is fulfilled.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis
National Coordinator 2024-2025

I make a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2025.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

I second the motion.

Rebecca Maloney
Special Projects Representative 2024-2025

I second the motion.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No Objection.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

18 September 2024

No Objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection!

Taneya Koonce
AB Representative at Large 2023-2025

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

**Out of Order /
Motion to Appoint
AB Web Manager
Liaison**

18 September 2024

Per parliamentary procedure, all "No Objection" responses are out of order and will not be counted.

I appreciate the attempt to keep things moving, but I must number and state the motion for the record with a request for a response first.

Thank you,

Linda K. Lewis
National Coordinator 2024-2025

**2024/25-05 Motion to
Appoint AB Web
Manager Liaison**

18 September 2024

Moved by MaryAlice Schwanke, seconded by Rebecca Maloney, dated Sep. 18, 2024, and numbered as Motion 2024/25-05, the motion reads:

“I make a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2025.”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses.

The response period expires Friday, Sep. 20, 2024, at 11:59 p.m., EDT.

Linda K. Lewis
National Coordinator 2024-2025

No objections

Rebecca Maloney
Special Projects Representative 2024-2025

No Objections.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objections.

Taneya Koonce
AB Representative at Large 2023-2025

No objections again

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No Objection

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

2024/25-05 Motion to 21 September 2024
Appoint AB Web
Manager Liaison
Results

The motion passes with 12 members responding within the allotted period and having heard no objections. Thank you, Norma! We appreciate you volunteering!

Motion: "I make a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2025."

Members Responding No Objection:

Rebecca Maloney, SP
Linda Ziemann, NWPL SC
Nancy Janyszeski, NENC SC
Norma Hass, SEMA CC
Taneya Koonce, RAL
Kris Meyer, NWPL CC
Mary Ann Lubinsky, NENC CC
Linda Simpson, SWSC SC
Doreen Harunaga-Ewing, SWSC CC
MaryAlice Schwanke, SWSC CC
Randy Cummings, NWPL CC
Dale H. Cook, NENC CC

Members Not Responding:

Jeff Kemp, SEMA SC
Tricia Aanderud, SEMA CC

Linda K. Lewis
National Coordinator 2024-2025

Congratulations Norma, and thank you!

MaryAlice Schwanke

Southwest/South Central Region
County Coordinator Representative 2024-2026

Norma, thank you

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Thanks for letting me serve as AB Web Manager Liaison.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

23 September 2024

Thank you, Norma!

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

Adjournment

01 October 2024

The September 2024 meeting of the Advisory Board is now adjourned and the October 2024 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2024-2025

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.